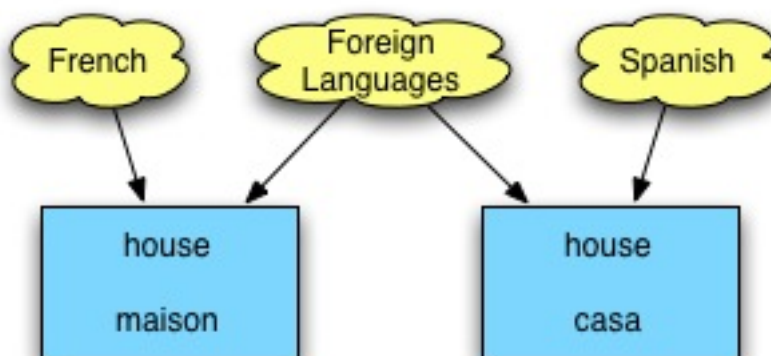




# Organizing cards

## Tagging cards

You can use tags to organize cards. Each card can have multiple tags. For example, in the diagram below, the card for *casa* is tagged with both Spanish and Foreign Languages, while the card for *maison* is tagged with both French and Foreign Languages. This makes tags much more flexible than the traditional folder structure to organize files on a computer, where each file can only be in one folder.



To add multiple tags to a card, just separate the tag names with a comma. A hierarchical tag structure is supported as well, just separate the different levels of the hierarchy with ::, e.g. Science::Physics

## Learning only a subset cards

In the 'Activate cards' dialog, you can select which cards you want to study based on a number of criteria, like tags and card type. You can give this subset a name for easy reference later. The system is very flexible, as a card can belong to more than one saved set. Also, if you edit a card to change its tags, its membership of the saved sets is automatically updated.

## Keep your cards in one database

You can use the *New* and *Open* options on the *File* menu to create new databases to store your cards. However, even if you are studying many different subjects, we recommend storing all of your cards in a single database (file) and using tags to add structure, as the saved set mechanism is much more powerful and allows e.g. cards being in more than one set.

**Source URL:** <https://mnemosyne-proj.org/help/organizing-cards>